

Academic Enrichment Center (AEC) Tutoring

Frequently Asked Questions

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What is an Academic Enrichment Center Tutor?

Our tutors are undergraduate or graduate professionals-in-training who are trained and expected to perform multiple duties to support MSS's mission. In this capacity, tutors perform duties vital to the academic support of students in MSS and the WSU campus community. These duties include, but are not limited to, tutoring in appropriate academic subjects, recruiting tutees, keeping accurate and timely reports and records, ongoing training, and providing further assistance as indicated by the AEC staff. Tutors are "service providers" and bring an attitude of care and support as they encourage tutees in the academic growth process. Thus, a trained tutor is part of a team that supports the academic endeavors of students and the enhancement of the Academic Enrichment Center (AEC) programs.

What is the time commitment?

Tutors commit 4-6 hours per week depending on their availability. This time commitment includes drop-in hours, tutor training, meetings, and evaluations. Tutors are hired for the academic year.

What training will I receive?

Training begins at the start of the academic school year in an official training seminar and continues on the job. The tutors' professional development will be monitored throughout the semester and encouraged in individual meetings with the AEC staff. Tutors will be trained to support students' academic success. Thus, tutors are selected, trained, and given ongoing supervision to perform and support academic activities.

What are the benefits of being a Tutor? Do I get paid?

Students who become part of the MSS-AEC Tutoring Program will receive intensive, professional training, supervision and support, financial compensation, and the satisfaction of being part of a cross-cultural setting where they interact with students from multiple backgrounds. Further, tutors will have the opportunity to develop their tutoring, teaching and learning theory, and praxis while developing teamwork,

interpersonal communications, and cross-cultural skills. Yes, tutors are paid \$10 per hour for their services.

What skills do I need?

Students should possess knowledge of specific subjects in which they wish to tutor. Prospective tutors also should be able to think critically and creatively and work independently. Other qualities we look for include adaptability, high ethical standards, and being passionate in your approach to learning. If you think that college should move from being too hard, boring or irrelevant to exciting, challenging and an adventure, this is the job for you!

With whom will I work?

Located on the fourth floor of the Compton Union Building (CUB), tutors work at the Multicultural Student Centers and with the AEC staff. In particular, tutors work with other students who seek out tutoring support. In addition, tutors work collaboratively with others and participate in tutoring recruitment activities and events hosted by the AEC.

Tutors will actively promote:

- Direct tutoring services to students
- Outreach throughout campus
- Academic success and career development workshops
- Other special events

Who is eligible?

Eligibility Recommendations

1. All undergraduate or graduate students are eligible to apply. However, a GPA of 3.0 or above with junior or senior standing is recommended.
2. A commitment of 4-6 hours of work per week.
3. Students are required to attend and participate in training and evaluation meetings.

How do I apply?

Most tutors are hired in the spring to start in the fall, but tutors may be hired throughout the academic year according to demand. This program is not offered during summer session. To apply for a tutoring position and learn more about it, please go to <https://mss.wsu.edu/student-centers/academic-enrichment->

Questions or help please contact: Virginia Tavera-Delgado, Assistant Director (509) 335-5108; vdelgado@wsu.edu.